**BOOKING APLICATION FORM FOR THE USE OF ST PAUL’S ANGLICAN CHURCH IN ATHENS** *(hereinafter known as the CHURCH)*

**#NAME OF EVENT ORGANISER and CONTACT DETAILS (Tel. /Mob./e-mail)**

*(Referred to as the USER in the agreed Requirements for Use of the Church and signed Private Agreement for Use between the CHURCH and the USER, the USER is the person who is fully responsible for the smooth organizing and running of the event, the compliance of all the instructions given by St Paul’s Events Organizer and Concert Supervisor, the smooth communication with St Paul’s Events Organizer and Concert Supervisor, the payment of the agreed fee in due course and the compliance of the signed Private Agreement for Use and Requirements for Use of the Church)*

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**#NAME OF ARTIST (S) OR GROUP OR ENSEMBLE**

**…………………………………………………………………………………………………………………………………………………**

**…………………………………………………………………………………………………………………………………………………**

**#TYPE OF EVENT**

(Music, Theater, Art, Lecture or else)

…………………………………………………………………………………………………………………………………………………

-If Music, please write down the type of music and give more detailed information of the programme, instruments used and any electrical equipment you need to utilize

………………………………………………………………………………………………………………………………………………..

-If Theater, please attach the script and write down a short paragraph describing the play. Please write down also of any electrical equipment or stage scenery you need to utilize

…………………………………………………………………………………………………………………………………………………

-For everything else, please provide us with more detailed information of your programme and technical requirements you need to utilize

**…………………………………………………………………………………………………………………………………………………**

**#FREE CONCERT/ EVENT OR TICKETS EVENT OR INVITATIONS**

*(Please write down whether you would like to offer a free concert/event or an event with sales of tickets)*

If a free concert/ event, please fill in the amount you would like to donate and for what charity it is.

……………………………………………………………………………………………………………………………………………………

If a tickets issuing event, please write down information about tickets prices, pre bookings, internet links and telephone number for inquiries

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If a private event with invitations, please write down more information

……………………………………………………………………………………………………………………………………………………..

**#SPONSORS**

(Please write down if it is a sponsored event, giving more details about the sponsors, products etc. you may have on display during the event)

……………………………………………………………………………………………………………………………………………………..

**#DATE AND TIME OF USE**

*(Please notice that you are allowed to maximum 3 hours prior to the event commencement time and 3 hours after the event’s commencement time unless something else is agreed)*

*……………………………………………………………………………………………………………………………………………………..*

**#DONATION FOR USE AND DEPOSIT**

*(The donation fee is agreed after processing the information of this application form and checking out the dates availability. A deposit of 50 euros payable into the Church’s bank account confirms partly the booking. The final booking is confirmed with the signing of the Private Agreement for Use and the agreed Requirements for Use of the Church between the CHURCH and the USER. If no deposit is paid, the church reserves the right to offer the date to another User. The deposit is nonrefundable if any cancellation is received less than one month prior to the date of use.)*

*I fully confirm that I have given all the necessary and correct information for the booking of St Paul’s Anglican Church in Athens for my event as described above.*

*I fully confirm that the final booking will be made after the proceeding and approval of this application, the payment of 50 euros deposit via bank transfer and the sign of the Private Agreement and the Requirements for Use of the Church*

**#DATE AND NAME**

**Signed**